

Human Resources Intern/Trainee (m/f)

We are a young and venture-backed team with the goal to revolutionize the sub-metering and energy market. At Messhelden we are passionate about developing state of the art technology to analyze individual energy consumption and improve energy efficiency (www.messhelden.com). For this exciting new opportunity in the fast growing property tech sector, we are looking for a dedicated HR intern or trainee to join our team in Berlin.

Who are we looking for? – Highly talented people with a constant drive to unleash their potential.

Your Role:

- Support in various areas of HR operations (recruiting, personnel management, employee development...) thereby constantly analyze current processes and contributing own ideas for improvement
- Independently setup, manage and analyze multiple recruiting channels to bring in new qualified people into our team
- Organize team events and actively contribute in building a performance oriented and fun team culture
- Work independently and manage your own projects in various business areas

Your qualifications:

- Among top 30% of Master or Bachelor Degree in an HR related subject (Business Admin, Psychology, Social Sciences...)
- strong motivation to make a successful career within start-ups, HR and / or organizational psychology
- Excellent communication skills, fluent in German and English
- Very strong analytical and social skills to analyze applicants
- Good organizational skills to manage own projects
- Strong knowledge of MS Office & Google tools
- Availability of minimum 3 months for Internship or minimum 9 months for Traineeship

What we offer:

- Gain hands-on practical experience into HR / Recruiting / entrepreneurship / company building and property & energy technology
- Profit from working with experienced serial entrepreneurs who co-founded 3 successful companies within the last 10 years
- Get access to a well-established startup network and build your own network & reputation
- Work with a highly motivated and skilled team of young professionals
- Work in Berlin, the start-up center of Europe and the coolest city in the world ,-)
- Competitive salary with the option of a full-time position
- Free Club Mate ☺

Interested? - Submit your CV to jobs@messhelden.com